



TOWN OF KITTERY

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Wednesday, October 15, 2014

Kittery Town Council
Regular Meeting Agenda
7:00 p.m.

Council Chambers

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call
5. Agenda Amendment and Adoption
6. Town Manager's Report
7. Acceptance of Previous Minutes
8. Interviews for the Board of Appeals and Planning Board
Planning Board:
David Lincoln (to fill the unexpired term of Susan Tuveson until 11/30/15)
9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.

The Kittery Town Council moves to accept the gift of improvements to Memorial Circle, the Memorial Park and funds for ongoing maintenance as a dedicated Permanent Fund in the amount of \$5,000.00, as presented.

10. PUBLIC HEARINGS

a. (100114-1) The Kittery Town Council moves to hold a public hearing on and approve an application from Belle's on Wheels, LLC, 20 Portsmouth Ave., #163, Stratham, NH for a Victualer's License for Belle's on Wheels LLC, Post Office Square, 10 Shapleigh Road, Kittery.

b. (100114-2) The Kittery Town will hold a public hearing, pursuant to Section 6.09.1 of the Town Charter, for a supplemental appropriation in the amount of \$12,500 for the purpose of matching private donations to fund the preparation of a master plan for the town's athletic fields.

11. DISCUSSION

- a. Discussion by members of the public (three minutes per person)
- b. Response to public comment directed to a particular Councilor
- c. Chairperson's response to public comments

12. UNFINISHED BUSINESS

a. (090314-1) The Kittery Town Council moves to approve, and hereby ordains, amendments to Title 2, Administration and Personnel, Chapter 2.3 Personnel Systems Generally, of the Kittery Town Code.

13. NEW BUSINESS

a. Donations/gifts received for Council disposition

b. (100114-3) The Kittery Town Council moves to approve the disbursement warrants.

c. (100114-4) The Kittery Town Council moves to approve a request from the Class of 2015 Project Graduation Committee to set up a voluntary toll booth at the Resource Recovery Facility on Saturday, October 18, 2014 from 9:00 a.m. until 3:00 p.m.

d. (100114-5) The Kittery Town Council moves to authorize the release of funds in the amount of \$800.00 from unassigned funds and to appropriate said funds to be paid out of Account #101740-68427 Expense Self-Insurance Claims for the replacement costs of a portable restroom damaged at the Kittery Community Center that did not meet the insurance deductible.

e. (100114-6) The Kittery Town Council moves to accept a check in the amount of \$32,001.00 from Dean Jordan to be deposited in Account # 4015-43600, Highway Equipment Reserve, from the sale of the 2007 Case 580 Loader/backhoe.

f. (100114-7) The Kittery Town Council moves to accept a check in the amount of \$8,025.00 from Ronald B. Lawrence to be deposited in Account # 4018-43600, Kittery Port Authority Boat Reserve, from the sale of the 2005 Eastern Harbor Master's boat.

g. (100114-8) The Kittery Town Council moves to approve a renewal application from Divine Cuisines, LLC, 20 Walker Street, Kittery for a Malt, Spirituous and Vinous Liquor License for Tulsi, 20 Walker Street.

h. (100114-9) The Kittery Town Council moves to approve a renewal application from Kittery Foreside LLC, 60 Wallingford Square for a Malt, Spirituous and Vinous Liquor License for Anneke Jans, 60 Wallingford Square.

i. (100114-10) The Kittery Town Council moves to approve the renewal application from Black Birch Inc., 2 Government Street, for a Malt, Spirituous and Vinous Liquor License for The Black Birch, 2 Government Street.

j. (100114-11) The Kittery Town Council moves to approve a request from John Roukes, Scoutmaster, Boy Scout Troop #307, for permission to hold their annual Camp out at Fort Foster from Friday, October 31st through Sunday, November 2nd, 2014.

k. (100114-12) The Kittery Town Council moves to appoint Vern J. Gardner, Jr. to the Comprehensive Plan Update Committee as a Citizen Representative until _____.

l. (100114-13) The Kittery Town Council moves to establish the annual Holiday Parade as a town event, sponsored by the Kiwanis Club of the Seacoast to be held on Saturday, December 6th at 3:00 pm and appoint Glen Philbrook, Kiwanis Club member, as the official Parade Committee.

m. (100114-14) The Kittery Town Council moves to accept the resignation from Barry Bush from the Port Authority, effective October 8, 2014.

n. (100114-15) The Kittery Town Council moves to accept the resignation from Susan Tuveson from the Planning Board, effective September 25th 2014.

o. (100114-16) The Kittery Town Council moves to accept the resignation from Robert Melanson from the Planning Board, effective October 2, 2014.

p. (100114-17) The Kittery Town Council moves to appoint a representative to interview Robert D. Harris, Sr., for his appointment to the Personnel Board until _____ 2017.

q. (100114-18) The Kittery Town Council moves to appoint a representative to interview John J. Delio for his appointment to the Personnel Board until _____ 2016.

r. (100114-19) The Kittery Town Council moves to appoint a representative to interview Paul E. Lucy, for his appointment to the Personnel Board until _____ 2016.

14. COUNCILOR ISSUES OR COMMENT

15. COMMITTEE AND OTHER REPORTS

- a. Communications from the Chairperson
- b. Committee Reports

16. EXECUTIVE SESSION:

17. ADJOURNMENT

Posted: October 9, 2014